

# Coastline's Community Impact Funding



Coastline

# Community Impact Funding

You are the expert in what would benefit your local community, and we are here to support you to achieve your goals.

Coastline is passionate about providing great services to help great people in great places. Our Community Impact Funding is designed for Coastline customers, whether they are individuals, groups of neighbours, and constituted groups, to access small-, medium- and larger-scale funds for community projects and events.

Our Customer Voice group are involved in reviewing funding applications, so that the process is by the customer, for the customer: keeping customers at the heart of what we do.



## Small Change/Big Impact

- Up to £50
- Available to individuals or groups of neighbours



## Community Connections Fund

- Up to £200
- Available to constituted groups
- Limited to one application per group each year



## Great Places, Great Spaces

- Up to £500
- Available to constituted groups
- Limited to one application per group each year

## Eligibility Criteria

We welcome applications from individuals, groups of neighbours, and formally constituted groups, who are Coastline customers and live within our communities. Projects or events must have a positive impact and meet the needs of the community.

## Your Community Navigators

Your Community Navigators can support you with every step of your journey to completing a project or running an event within your community. You can contact them by emailing [getinvolved@coastlinehousing.co.uk](mailto:getinvolved@coastlinehousing.co.uk), with Community Impact Funding as the title of your email.



# Eligibility Criteria for Coastline Customers



We welcome applications from individuals, groups of neighbours, and formally constituted groups, who are Coastline customers and live within our communities. Projects or events must have a positive impact and meet the needs of the community.

## You will need to show that:

- Your community are in favour of the project/event.
- How the project/event will have a positive impact on the community, and which community members will benefit.
- How the project/event will achieve at least one of the following:
  - Increase social cohesion/reduce social isolation
  - Increase digital skills
  - Increase wellbeing – physical/mental health
  - Improve the local environment
  - Create opportunity to gain skills/increase employability
  - Other – please indicate the benefit you anticipate the project achieving

## Example projects include:

- Planting and greenspace projects
- Events that have a multigenerational appeal, such as a summer fete
- Equipment to reduce social isolation, such as to set up an art & craft group
- Equipment to improve the local environment, such as litter pickers & protective clothing
- Funding for local events, such as torches for winter parades
- Equipment to increase health and wellbeing, such as goalposts for community use



*Coastline Housing and the Customer Voice group reserve the right to refuse any application and their decision is final.*

# Eligibility Criteria for Coastline Customers



## Funding Restrictions:

*Community Impact Funding cannot be used for:*

- Costs relating to invoices already paid;
- Costs relating to remedial works for items previously funded;
- Costs that are part of statutory obligations or replace statutory funding;
- Duplicate projects or activities which are already being delivered in the area;
- Items benefiting one sole person;
- Expenses which include alcoholic beverages;
- Endowments or loan payments;
- Political, religious or lobbying groups;
- Any discriminatory or illegal purposes;
- Wages and rent; or
- Purchase or running costs of vehicles.

## Additional information:


When reviewing your application, your Community Navigator, or members of Customer Voice may also ask to see the following evidence, but they will contact you to discuss this if necessary.

- Relevant Risk Assessment;
- Safeguarding Policy;
- Public Liability Insurance;
- Disclosure and Barring Service (DBS) Checks;
- Food Hygiene Certificates;
- First Aid Provision;
- Fire Procedures; and
- Any additional evidence deemed appropriate.



# If your application is successful

## Measuring impact:



We love to celebrate community achievements, so we will ask you to be involved in publicity related to the Community Impact Fund. Don't worry if you're camera shy- we can always write a case study instead!

To check the Community Impact Funding is making a real difference, our Customer Voice group members will be in touch between three and six months after the funding has been awarded, for an update on how the money was used and what the outcomes were for the community.

## Make an impact:

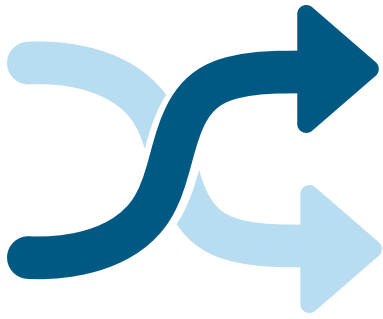


Sharing your success is a key part of the enjoyment of running a community project or event.

You could try apps such as 1 Second Everyday (the app can be found in the app store on your phone) to capture your project from start to finish, and have a wonderful memento of the experience, or encourage younger members of your community to draw pictures of the project or event. However you record it, we're keen to support and be involved in sharing your achievements!

Learning from others and sharing skills is a great outcome of community-based projects, and we encourage applicants to share their community's learning through the process of organising a project or event on our Click & Connect forum on the Coastline Conversation platform: [www.coastlineconversation.co.uk](http://www.coastlineconversation.co.uk)

## Changes to projects/events:



If you decide during your project that you would like to spend the awarded funding on anything other than the items specified in your applications, you will need to seek approval from your Community Navigators and our Customer Voice group to do so. If monies are spent on other items without this approval, you will be expected to return the full grant amount to Coastline Housing. We understand that projects change and progress –please do just get in touch if you anticipate any changes, so we can work with you to address this.

If you would like to hold an event or install anything communally or within the boundary of a Coastline property or garden, you will need written permission from Coastline Housing. Check the Knowledge Base on My Coastline or our website, or get in touch with your Community Navigator to find out how to request this.

**If you have any questions or queries, don't hesitate to contact your Community Navigators.**

# If your application is successful

## Finances:

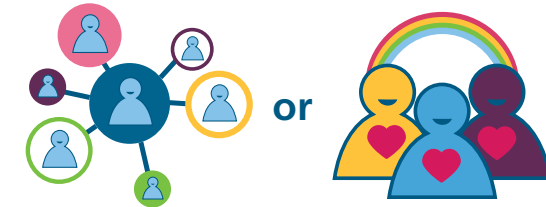
- Coastline Housing and the Customer Voice group reserve the right to refuse any application and their decision is final and there is no appeal process. However, we strongly recommend talking to your Community Navigator in advance of making an application, so that refusal of funding is less likely, as they will be able to highlight any areas that need amending/more detail/alternative projects.
- If your group folds and your grant has not been finished, you will need to return any remaining funds to Coastline.
- Any individual item costing over £250 will require three separate quotes to be submitted, to demonstrate that value for money has been sought.
- Please keep receipts that show your spending, as you will need to detail your final costs. Final costs must be submitted to your Community Navigator within 4 weeks of the project completion.
- Groups/individuals applying for Community Impact Funding are responsible for carrying out appropriate risk assessments. Coastline Housing accepts no responsibility for activities undertaken which utilise the Community Impact Funding. That said, if you would like support from your Community Navigator to complete a risk assessment, please let them know.
- Any funding award made through the Community Impact Fund under Small Change/Big Impact will be made in the form of a service or item, and funding will not be paid directly to the applicant/group of neighbours. For constituted groups applying for the Community Connections Fund, or Great Places, Great Spaces the monies will be paid into the group's bank account.



# How to apply for funding:



Talk to your neighbours to make sure that you all agree what would be beneficial for your local area. If you need support to do this, get in touch with your Community Navigator, by emailing [getinvolved@coastlinehousing.co.uk](mailto:getinvolved@coastlinehousing.co.uk), with Community Impact Funding as the title of your email.



## Think about:

- What you want to achieve\*
- Who will be involved and what skills they have
- The intended outcomes & who will benefit
- How much money you need

\*please see Funding Restrictions

If you want to apply for the **Community Connections Fund**, or **Great Places, Great Spaces**, you need to be a constituted group. You will need to evidence this, share your vision with us, and give an example of what your group has achieved.

Information about setting up a group can be found here: [www.coastlinehousing.co.uk/community-life](http://www.coastlinehousing.co.uk/community-life)

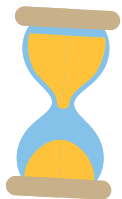
## Fill in your application at:

[forms.office.com/Pages/ResponsePage.aspx?id=MUS0WnTQeEW87h\\_Xq68coEbGshJfYc9GoJryGPbRO79UOEtYM0NRMFMzUIdOWUZCRU00U09MMERUWi4u](https://forms.office.com/Pages/ResponsePage.aspx?id=MUS0WnTQeEW87h_Xq68coEbGshJfYc9GoJryGPbRO79UOEtYM0NRMFMzUIdOWUZCRU00U09MMERUWi4u)

Just copy and paste this link into your search bar and you'll be taken to our online form.

## Application Deadlines:

We accept applications at any time, and process them on a rolling basis, so that you can access the funds you need, when you need them. We will acknowledge receipt of your application, and let you know the outcome within 14 days. During busy periods, decisions may take up to four weeks, but where this is the case, we will keep in touch during this time.



# What to expect once your application is submitted:



Your Community Navigator will work with Customer Voice members check the eligibility of your application.

Criteria not met



We will get in touch to talk to you about your project, and request further information or evidence.

Criteria met



If your application successfully demonstrates that your project will have a positive community benefit for local Coastline community members, then we will be in touch to confirm the funding award.

Criteria now met



Criteria not met



If your project doesn't meet the eligibility criteria, then we will suggest where to look for alternative funding sources.



# Good Luck!

We look forward to your application, and hearing all about what you and your community hope to achieve.

